Lake Huron Lake Guardian Workshop 2012

1. Shipboard and Shoreline Science - R/V Lake Guardian - July 8-14, 2012

INSTRUCTIONS FOR COMPLETING THE APPLICATION

To complete this application you will need to gather together some information, including the following:

----Home contact information
----School contact information, including FAX and phone
----Your fields of certification and years of experience
----Subjects and grade levels you are currently teaching
----School demographics (Ave # students/class, % English as Second Language, and % Free/Reduced Lunch)
----School population diversity percentages

You will need to write a personal statement that can be submitted along with this online application or sent separately.

Guidelines for PERSONAL STATEMENT: Describe why you think that this program would benefit you as a professional and how you plan to share what you learn afterwards. Include your previous understanding of the Great Lakes, your experience teaching related topics, and your experience using data, technology, and the Internet in teaching. Describe how you have integrated curriculum topics into instruction and how you have integrated ocean and Great Lakes science into your teaching.

You will need a LETTER OF RECOMMENDATION that can be submitted along with this online application or sent separately. Guidelines for letter of recommendation: The letter of recommendation should be from your principal or another administrator in your school, district, or informal education institution who is familiar with your teaching and previous participation in professional development and leadership.

REMEMBER TO KEEP A COPY OF ALL YOUR APPLICATION MATERIALS!!! To do this, you should print each application page as you progress using your web browser's printing option. Before clicking the [Next] and [Done] buttons, you can print the current page of answers. You should be able to exit and re-enter the application, as long as you use the same computer, use the same Web browser to access the site, and allow cookies for the site.

The best approach? Gather the information you need, write your personal statement and get your letter of recommendation, and enter everything all at once.

Good luck. DON'T FORGET, this is due on April 30, 2012.

To send materials separately or get answers to questions:

EMAIL:
Steve Stewart (stew@msu.edu) or Brandon Schroeder (schroe45@msu.edu)

MAIL:
Steve Stewart
Senior Sea Grant Extension Educator
Michigan Sea Grant Extension
21885 Dunham Rd, Suite 12
Clinton Township, MI 48036-1030

ARE YOU READY TO START? CLICK "NEXT."

2. Home and School Contact Information

1. Please provide your home contact information, including an email address that you will be able to access in the summer.

First Name	
Last Name	
Home Address 1	
Home Address 2	
City	
State	
Zip Code	
Home Telephone	
Preferred Email Address	

2. Please provide your school or institution contact information.

School Name	
Address 1	
Address 2	
City	
State	
Zip Code	
Phone	
FAX	

3. Your Area of Expertise

3. Please list your field(s) of certification.

Field 1

Field 2

Field 3

Other

4. How many years have you been teaching (formal and/or informal)?

Number of Years

5. Have you participated in any previous EPA Education or COSEE Great Lakes workshops or events?

○ Yes

○ No

○ Not Sure

6. If you answered "yes" to question 5, please list the events you've participated in, as best as you can remember.

4. School and Personal Demographics

✱7. Type of community in which you teach (mark one)

○ Urban

○ Suburban

○ Rural

○ Tribal

○ Other (please specify)

[   ]

8. School statistics

Average number of students/class [   ]

Percent English as a second language [   ]

Percent free or reduced lunch [   ]

✱9. Grade levels you teach (mark all that apply)

☐ 4

☐ 5

☐ 6

☐ 7

☐ 8

☐ 9

☐ 10

☐ Other (please specify)

[   ]

*10. School population diversity (total must equal 100%)

% African American/Black

% American Indian or Alaska Native

% Asian

% Hispanic or Latino/a

% Native Hawaiian or other Pacific Islander

% White

IF NO DATA AVAILABLE, TYPE '100' IN THIS BOX.

*11. Your ethnicity

- ○ Hispanic or Latino/a
- ○ Not Hispanic or Latino/a
- ○ Do not wish to provide

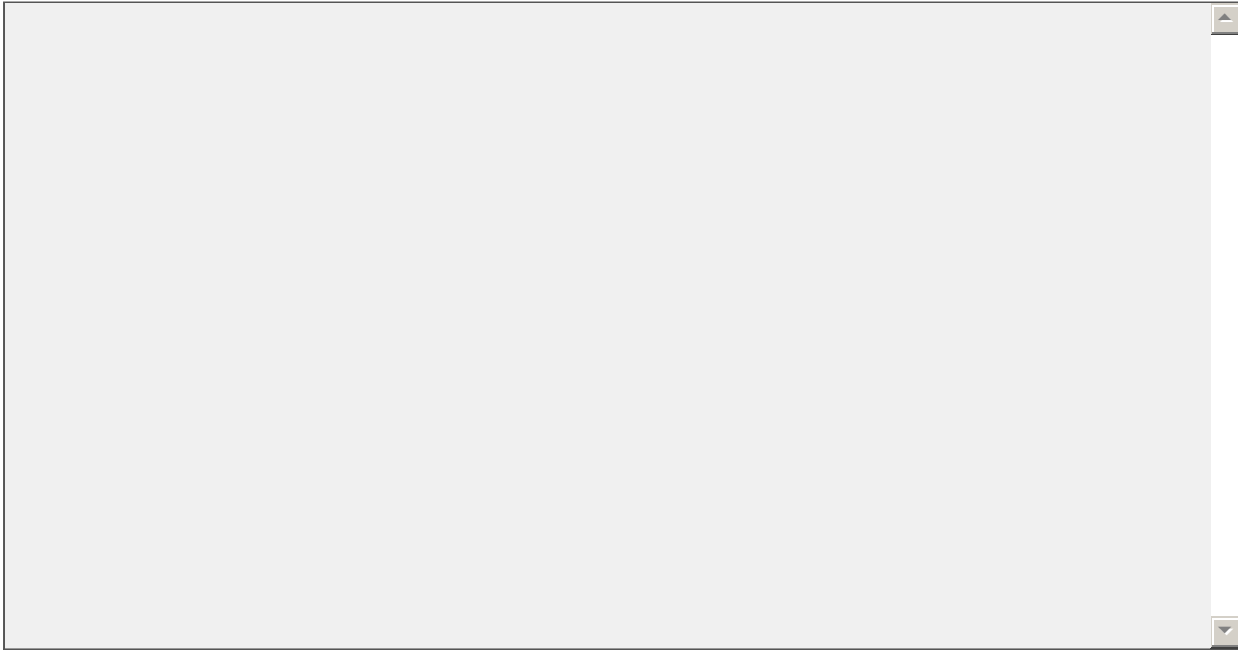***12. Your race (How you consider yourself)**

- ○ American Indian or Alaska Native
- ○ African American/Black
- ○ Asian
- ○ Native Hawaiian or Other Pacific Islander
- ○ White
- ○ Do Not Wish to Provide

5. Personal Statement / Supporting Documentation

Guidelines for personal statement: Describe why you think that this program would benefit you as a professional and how you plan to share what you learn afterwards to increase Great Lakes literacy beyond your classroom. Include your previous understanding of the Great Lakes, your experience teaching related topics, and your experience using data, technology, and the Internet in teaching. Describe how you have integrated curriculum topics into instruction and how you have integrated ocean and Great Lakes science into your teaching.

See instructions (page 1) for guidance on submission by mail, email, or FAX. It is best to write your statement in a word processing program and then copy and paste it into this block.
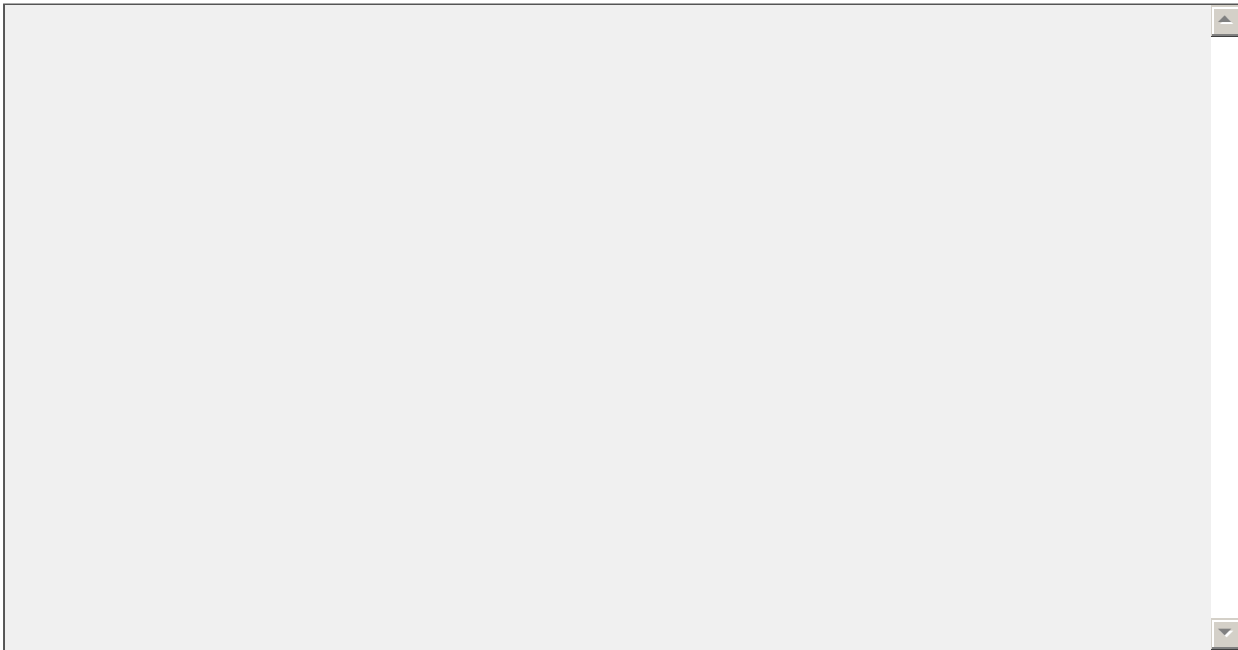
13. Personal Statement

6. Letter of Recommendation

Please insert your letter of recommendation below (preferred) or send separately. The letter of recommendation should be from your principal or another administrator in your school, district, or informal education institution who is familiar with your teaching and previous participation in professional development and leadership.

It is best to copy the letter and paste it into this location OR to ask the writer to send it directly to Steve Stewart (see Page 1 Instructions).

See instructions (page 1) for guidance on submission by mail, email, or FAX.

14. Letter of recommendation

7. Agreement Signature (Required) and Application Checklist

*15. AGREEMENT "SIGNATURE"

I have reviewed the requirements and description of the Shipboard and Shoreline Science workshop aboard the R/V Lake Guardian offered by the Great Lakes Sea Grant Network and the US EPA. I certify the information provided in my application is true to the best of my knowledge.

First Name

Middle Initial

Last Name

*16. Date "signed"

MM   DD   YYYY

Date   ___ / ___ / ___

17. APPLICATION PACKET CHECKLIST.

Indicate the status of each of the application elements below. Your application will not be considered until all pieces have been received.

	Submitted Online via Survey Monkey Form	Will be Emailed	Will be FAXed	Will be "Snail" Mailed
Workshop Application Form	○	○	○	○
Letter of Recommendation	○	○	○	○
Personal Statement	○	○	○	○
Agreement Statement "Signed" and Dated	○	○	○	○
Supporting Documentation, If Applicable	○	○	○	○

Clarification:

*18. DID YOU REMEMBER TO KEEP A COPY OF YOUR APPLICATION?????

○ Yes

○ Oops, I'll do it right NOW!